

Axdahl's Farm Market/Garden Center

7452 Manning Ave, Stillwater MN 55082 | (651) 439-3134 | axdahlfarms.com

Our primary focus is on hiring the best people for our company who could potentially have a long term career with Axdahl Farms. We are focused on hiring people who love working with others. We pride ourselves on our customer service, so hiring people who are able to naturally engage with the customer is our #1 focus.

Team Member (see also Team Leader position on page 2)

JOB SUMMARY

This farm market and garden center position includes day to day operations of working at the farm market and garden center. The preferred applicant should have some retail garden center experience, knowledge of annuals, perennials, shrubs, trees, and vegetable, herb and fruit plants. Both Sales and labor are required. Good communication skills and strong work ethic necessary 40 hours per week available.

DUTIES & ESSENTIAL JOB FUNCTIONS

- Work with Owners and Team Leaders to insure proper inventory levels
- Work with Owners and Team Leaders to unload and display deliveries of plants and produce
- Create and maintain displays of plant material on benches or racks, by size, plant type, color and sun/shade requirements
- Identify, inventory and dispose of unsalable plant and produce material as guided by Team Leader / Owners
- Maintenance of plant material both inside the greenhouses and on the grounds, watering using proper watering techniques and watering systems, pruning, grooming (removal of spent flowers, broken stems and yellow leaves), fertilizing of plant material, pest control as guided by Team Leader / Owners
- Work with Owners and Team Leaders to make sure location is well stocked with all varieties of plants, produce and other merchandise
- Assist other team members with displaying product, point of purchase materials and signage
- Maintain proper plant and produce rotation and inventory flow
- Taking inventories of plants, produce and merchandise as requested by Team Leader / Owners
- Maintain a clean, well organized and safe shopping environment
- **Assist customers with questions about plants, produce and how their purchases will match their needs**
- All team members must be polite and trustworthy, at all times with customers and associates
- Ability to be able to communicate effectively with Team Leader / Owners and other team members
- Perform other duties as assigned

QUALIFICATIONS

- Ability to be self motivated and work independently in a fast paced outdoor work environment
- Individuals should have a neat appearance and be polite & trustworthy
- Be organized and detail oriented
- Garden center experience or horticulture background a plus
- Knowledge of fresh produce
- Sales experience a plus
- Merchandising experience a plus
- Good communication skills
- Internet/email experience
- Be available May-October
- Be able to work up to 40+ hours per week including weekends and holidays
- Be prepared to work a flexible schedule to meet the changing needs of the business
- Possess a valid driver's license
- Non-smoker only

Compensation based on qualifications. Due to varying conditions and situations, i.e. weather, crop availability, etc. this job description is subject to change, in writing, at any time.

Team Leader

JOB SUMMARY

The farm market and garden Team Leader is directly responsible for the day to day operations of running the farm market and garden center. The responsibilities include staffing and working with team members, advertising, merchandising, maintenance, display, general housekeeping, and customer relations, as well as profit and loss responsibility. The farm market and garden center Team Leader will also be responsible for effective communication with team members and owners.

DUTIES & ESSENTIAL JOB FUNCTIONS

- Responsible for working with owners in scheduling staff for all hours of operation
- Performing opening and closing procedures
- Reporting and executing end of day sales transactions and banking procedures with owners
- Work with owners to insure proper inventory levels
- Develop a staff that is knowledgeable and courteous
- Proactively work with owners in creating successful advertising and promotional campaigns
- Work with Team Members to unload and display plants and produce following delivery
- Create and maintain displays of plant material on benches or racks, by size, plant type, color and sun/shade requirements
- Identify, inventory and dispose of unsalable plant and produce material
- Maintenance of plant material both inside the greenhouses and on the grounds, watering using proper watering techniques and watering systems, pruning, grooming (removal of spent flowers, broken stems and yellow leaves), fertilizing of plant material, pest control
- Ordering, working with owners and company sales representatives to make sure location is well stocked with all varieties of plants, produce and other merchandise

- Assist team members with displaying product, point of purchase materials and signage.
- Proper plant and produce rotation and inventory flow
- Taking inventories of plants, produce and merchandise as requested by owners.
- Maintain a clean, well organized and safe shopping environment
- Assist customers with questions about plants, produce and how their purchases will match their needs
- All team members must be polite and trustworthy, at all times with customers and associates
- Ability to be able to communicate effectively with owners and team members
- Perform other duties as assigned

QUALIFICATIONS

- Ability to be self motivated and work independently in a fast paced outdoor work environment
- Individuals should have a neat appearance and be polite & trustworthy
- Be organized and detail oriented
- Garden center experience or horticulture background
- Knowledge of fresh produce
- Sales experience
- Merchandising experience
- Good communication skills
- Internet/email experience
- Post high school education
- Be available March-December
- Be able to work 40+ hours per week including weekends and holidays
- Be prepared to work a flexible schedule to meet the changing needs of the business
- Possess a valid driver's license
- Non-smoker only

Compensation based on qualifications. Due to varying conditions and situations, i.e. weather, crop availability, etc. this job description is subject to change, in writing, at any time.